BHARATH INSTITUTE OF MANAGEMENT

(Approved by AICTE, New Delhi)<br>(Affliated to Bharathidasan University, Tiruchirappalli-24)<br>Sponsored by K. Nadimuthu Memorial Educational Trust<br>Bharath Avenue, Near New Bus Stand, Thanjavur - 613005 . Tamil Nadu, South India.<br>Off: 04362-227937, 228081 Fax: 0091-4362-227185,<br>E-Mail : bharathmbainstitute@gmail.com - Website : bharathmbainstitute.org

Date :...06:.0.3..2024.

## CONSTITUTION OF INTERNAL COMMITTEE (IC)

1.The Bharat Institute of Management Internal Committee is constituted with the following members with an immediate effect.

| S.No | Appointment Order <br> No | Name of the staff | Profession | Mobile Number |
| :--- | :--- | :--- | :--- | :--- |
| 1. | 005701 | Dr.T.M.Premnath | CHAIR PERSON | 8838426256 |
| 2. | 005702 | Dr.K.Kumar | Member-Male <br> Faculty | 9677403600 |
| 3. | 005703 | G.Anbazhagan | Member-Male <br> Faculty | 9442852187 |
| 4. | 005704 | Mr.S.Ganesan | Member-Non <br> Teaching Faculty | 9791388447 |
| 5. | 005705 | P Harini | Student - Female | 9944097807 |
| 6. | 005706 | 005707 | M Ramyakrishnan | Student - Female | 88220676864

2. The above committee has been constituted for a period of two years with student members periodically every year / as required.

## INTERNAL COMMITTEE

| S.No | Name of the staff | Profession | Signature |
| :--- | :--- | :--- | :--- |
| 1. | Dr.T.M.Premnath | CHAIR PERSON | Member-Male Faculty |
| 2. | Dr.K.Kumar | Member-Male Faculty |  |
| 3. | G.Anbazhagan | Member-Non Teaching Faculty |  |
| 4. | Mr.S.Ganesan | Member - Non Teaching Faculty |  |
| 5. | Mrs.Agnes Metilda | Student - Female |  |
| 6. | P Harini | Student - Female | M Ramyakrishnan |
| 7. | S Gokul | Student - Male |  |

## MEETING MINUTES - I

1. The complainant to give a written complaint to the Chair person.
2. Presiding officer convenes a meeting with the committee within 7 working days of receiving the complaints.
3. The committee meets with the compliant and alleged person/persons separately in a closed session.
4. Statements of both parties will be recorded and if allegation of sexual harassment are justified on the bastes of the given guidelines and the consensus of the ICC suitable action will be intimated within 15 working days.
5. Punitive action will be taken based on the guidelines of the AICTE.
6. In case of frivolous of false allegation action will be taken against the complaint.
7. Confidentiality of all meetings, statements, Recordings will be strictly maintained.


PRINCIPAL

## MEETING MINUTES - II

1. The first stage for the election of the student representatives, i.e., election from each class a member of the IC, call be over a period of a week.
2. The election will be through a secret ballot.
3. Three students polling a maximum number of votes will be elected as representatives, the student representatives include at least one from $2^{\text {nd }}$ year in the IC.
4. The elections will be conducted by the principal as returning officer and convenor, women development cell as Chair person.
5. At the time of counting the votes, candidates/ a nominee of each candidate can be present as an observer.


PRINCIPAL
Bharath College of Science \& Management
Bharath Avenus, (Near New Bus Stand) THANJAVUR-613005

